

WOMEN'S RESOURCE OF KAWARTHA LAKES

Volunteer Reference Request

The volunteer applicant (named below) is being considered for a volunteer position at Women's Resources of Kawartha Lakes and has selected you to provide a reference.

*References must be over the age of 18 and be prepared for a follow-up phone call if necessary.

Name of Volunteer Applicant: _____

Reference Name: _____ Date: _____

Reference Phone: _____ Reference Email: _____

Relationship to Volunteer: _____ Years known: _____

Please check the boxes below to describe how you would generally characterize the applicant with respect to the acceptability to volunteer for a non-profit organization supporting women and children who are, or who have experienced abuse.

Please check the following	POOR	FAIR	GOOD	EXCELLENT	UNABLE TO JUDGE
Adaptability					
Communication Skills					
Compassion for others					
Cooperation					
Inclusive					
Interpersonal Skills					
Reliability					
Respectfulness of others					
Responsibility					
Self-Direction					
Trustworthiness					

Do you think the applicant works better:

- ☐ Independently
- ☐ One-to-one
- ☐ As a team member
- ☐ In any combination of situations
- ☐ Unable to judge

WOMEN'S RESOURCE OF KAWARTHA LAKES

Volunteer Reference Request

Do you have any reservations or concerns about the applicant's ability to:

(Please select N/A if unable to comment on that ability.)

› Maintain Confidential Information?	☐ Yes	☐ No	☐ N/A
› Volunteer with children or vulnerable adults?	☐ Yes	☐ No	☐ N/A
› Handle money/ merchandise?	☐ Yes	☐ No	☐ N/A
› Work without direct supervision?	☐ Yes	☐ No	☐ N/A

Are there any reasons you would hesitate to recommend the applicant for a volunteer position?

☐ Yes

☐ No

Please expand on above answer and share any other comments you would like to contribute.

Signature of Reference: _____

Date: _____

Thank you for completing this form. You may be contacted to verify this information.

Completed forms can be emailed to volunteer@womensresources.ca or dropped off at:

Vicky's Values Thrift Boutique (Owned by Women's Resources)

50 Mary Street West. Lindsay, ON.

(Main Entrance: Tuesday through Saturday from 10am to 4pm)

Questions may be directed to the Volunteer Coordinator at 705-878-4285 ext. 241.